

**ADDENDUM FIVE TO THE WORK ORDER SOLICITATION FOR 2013-14/2014-15 LOS ANGELES COUNTY  
YOUTH JOBS  
QUESTIONS AND ANSWERS**

The purpose of this addendum is to post answers to questions received in response to Los Angeles County Youth Jobs (LA Youth Jobs) Work Order Solicitation No. 03.

**QUESTIONS REGARDING BID SUBMISSION**

**Question #1**

Do we submit a separate Bid Submission Package for each Supervisorial District that we are interested in serving and one copy of the Pricing Schedule (in a separate sealed envelope)?

**Answer #1**

No. The Pricing Schedule is designed to reflect submission for multiple Supervisorial Districts. Please submit one Bid Submission Package with one sealed Pricing schedule. If you are proposing to serve two districts, please submit only one submission package and one sealed pricing envelope.

**QUESTIONS REGARDING THE PRICING SCHEDULE**

**Question #1**

If we can cover all costs (including indirect/management costs) based on the listed budgeted cost per participant, would we then submit a zero slot cost on the pricing schedule? If so, if approved for a grant award, will we be allowed to include those costs on the budget?

**Answer #1**

If you can cover all costs, submit a zero slot cost on the pricing schedule. If approved, you will be allowed to include the cost of zero for administrative/management in your budget.

**Question #2**

What costs are allowable under "Program/Supervision" in Statement of Work Section 27.0?

**Answer #2**

Program/Supervision costs are activities that are directly related to a youth's participation in the program. Reasonable activities may include, but are not limited to: outreach, assessment, eligibility determination, case management and related recordkeeping, coordinating with worksites, monitoring worksites, conducting training for youth, programmatic (non-administrative) closeout activities, attending training or meetings related to any of the above activities, etc.

**Question #3**

Is "Program/Supervision" a responsibility of the County and a County cost? Or is "program/supervision" a responsibility of the contractor and therefore a contractor cost?

**Answer #3**

Program/supervision is a responsibility of the Contractor and is a cost that the County will reimburse.